

Rules And Regulations Of The North Burns Cemetery Association.

1. The North Burns Cemetery Association shall be composed of every person owning or holding a lot in the north burns cemetery, or his heirs.
2. The association shall meet on the 30th day of may (memorial day) of each year, for the purpose of electing officers of the association, to adopt and pass rules and regulations, and for such other business as may be necessary concerning the best interest of the North Burns Cemetery, which meeting should all be a regular meeting of the association. The association shall also meet upon the first Monday in September (labor day) of each year, which shall be a regular meeting of the association, and at which time the association shall have power to do and act in and upon all matters the same as upon may 30, excepting that officials shall not be elected at this date, provided, however, that vacancies may be filled at this time.
3. The association shall be governed by the following officials, to be known as the board of trustees: chairman of the board, secretary, and superintendent; said officers to be elected at the may 30th regular meeting of the association, and to hold office from date of election until the next succeeding may 30th regular meeting, or until his successor shall have been elected and qualified.
4. Each lot owner shall have one vote on all matters brought before the association, and in case the original owner is deceased, any one of his heirs shall have the right to one vote, provided, however, that there shall not be more than one vote cast by any group of heirs, for each lot so owned.
5. All rules and regulations passed and adopted by the association at its regular meetings shall be reduced to writing and shall be affixed to these original by-laws.
6. The board of trustees shall have power to meet at any time convenient and to pass and adopt any rules and regulations as may be necessary to meet any emergency or need, said rules and regulations to be subject to ratification or rejection by the association, at the next regular meeting thereafter, provided, that all rules and regulations so passed shall be in full force and effect as if passed by the association in regular session, until rejected.
7. The cemetery shall be under the supervision of the board of trustees, and the superintendent shall be in charge thereof.
8. All lots shall be held and used in accordance with the rules and regulations of the North Burns Cemetery Association, and the board of trustees thereof, now in force or hereafter adopted, and shall not be used for any other purpose than the burial of the human dead.
9. Lot holders shall not allow internments to be made upon their lots for any compensation; nor shall any transfer or assignment of any lot or interest therein be valid, without the consent of the board of trustees first had and endorsed upon such transfer or assignment, and entered on record by the superintendent. A fee of \$_____ shall be charged for such transfer. No transfer will be made until all charges against said lots are paid in full.
10. Corners of each lot will be permanently marked by the board of trustees.
11. No lots or parcel of ground shall be defined by any so-called fence, railing, coping, hedge, embankment or ditch, or contain any case, seat, wirework, rock or other architectural object or any wooden structure

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except as is specifically allowed and consented to by the board of trustees.

12. No lot or grave shall be decorated by its owner, or others interested therein, with any tree, without obtaining the consent of the superintendent. This does not, however, include the placing of shrubs, flowers, or plants, or cut flowers on the graves.
13. No lots shall be filled above the established grade.
14. If any option expires and no lot is purchased all improvements on the lot become the property of the association. Should any option expire, the payments having not been made on the same, and no lot is purchased, the bodies will be removed to the single graves row, provided, however, that this shall not be done without first giving notice to the heirs, or those interested, in the deceased, if such heirs or interested persons can be found with due diligence.
15. The board of trustees reserves the right to remove from any lot, anything that conflicts with the rules and regulations or would mar the general harmonious appearance of the cemetery, or to remove any inscription that might be improper or offensive.
16. No advertisements of any form will be permitted in, or on the fence enclosing, the cemetery.
17. Under the direction of the board of trustees the superintendent has entire charge of the cemetery and is authorized to enforce all rules, to maintain order, to overlook all workmen, visitors, and drivers, to expel those who disregard the rules or orders, to inspect and refuse entrance to any or all materials when necessary, and to insist on the immediate removal of all trash and building materials as soon as buildings are completed.
18. All lot owners desiring to erect tablets, monuments, or mausoleums of any kind shall be required to have constructed concrete foundations for such tablet, monument or mausoleum of such depth or dimensions as shall be required by the superintendent or board of trustees.
19. Written consent of the lot owner must be obtained before any stonework will be allowed in the cemetery.
20. The bases of the monuments must rest solidly upon foundations, no wedging being allowed.
21. All monuments, grave head tablets or other structures above the surface of the ground shall be constructed of granite, marble, or standard bronze, all other material being prohibited.
22. Before bringing any tools or materials into the grounds, or commencing work, parties must have written permission from both lot owner and the superintendent.
23. When a lot is held jointly, a permit may be granted to either owner or his heirs.
24. The cemetery will require a record of the following particulars, which shall be kept of record:
 - Name of the deceased
 - Place of birth
 - Date of decease
 - Late residence
 - Date of interment

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Cause of death

Name of nearest living relative

Color

Whether married, single or widowed

Name of undertaker.

The same information will be required where remains are received from other cemeteries.

25. Any owner or joint owner of a lot has the right to give permission by written order for the burial of the remains of other than his immediate family, but not for remuneration. Owners of the right of interment in single graves who shall purchase family burial lots may have bodies removed from such graves, but the grave from which the body is removed must be surrendered to the association.
26. One interment only may be made in each grave, except in case of mother and infant or twin children.
27. Single graves may be secured in sections designated for that purpose and will receive the same care and attention as any part of the cemetery. In these sections there can be no choice of location, as the grave spaces will be filled in regular order nor can grave spaces be sold and reserved for future interment. Should any single grave be vacated and the body removed from the cemetery, the space will revert to the association. In no case will any money be refunded for a grave vacated.
28. All persons are prohibited from gathering flowers either wild or cultivated, from breaking tree, shrub or plant, or writing upon, defacing or injuring any monument, fence, or other structure, in or belonging to the cemetery.
29. No persons will be permitted to bring refreshments into the cemetery, and no picnics, demonstrations or assemblies other than funerals will be allowed.
30. Persons accompanied by dogs or carrying firearms will not be admitted to the cemetery. Hunting in the cemetery is strictly prohibited.
31. Visitors are reminded that these grounds are sacredly devoted to the interment of the dead, and that a strict observance of the proper decorum will be required of all.
32. The officers and agents of the cemetery are authorized and directed to remove all persons who commit any indecorous act or violate these rules.
33. These rules and regulations may be changed or amended by the board of trustees and by the North Burns Cemetery Association, as provided in rules no. 2 and no. 6 herein.
34. The prices of lots will be as follows:
 - single lots \$ _____ each.
 - family lots \$ _____ each.
 - _____ lots \$ _____ each.These prices payable in advance, or upon such terms as may be satisfactory to the board of trustees.
35. The superintendent shall be the treasurer of the association, and shall collect all fees and monies due to the cemetery, provided, that any member of the board of trustees shall have the right to receive any money due the cemetery to be turned to the treasurer at his earliest convenience, and it is the duty of each member of said board to assist in any way possible, the treasurer, in collecting charges due.

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36. The board of trustees shall have power to call the association together in extraordinary session at any time, and upon one day's notice, for the purpose of changing, amending, or repealing any rule or regulation, or for the passing or adopting any new rule or regulation, or for any other business whatsoever, affecting the interest of the cemetery, or the association of the cemetery, and all rules and regulations, and all resolutions passed at such extraordinary session shall have as full force and effect and be as binding as if passed at a regular meeting of the association.

The foregoing are the rules and regulations of the North Burns Cemetery Association, as adopted by the association in session May 30, 1927, at North Burns In Washita County, Oklahoma, Isaac Aber, Presiding, T.E. Kelley, Secretary.

Chairman

Secretary

Superintendent

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Amendments to the **Rules And Regulations Of The North Burns Cemetery Association.**

Summarized from the Board Meeting Minutes recorded between 1969 and 2004 by Terry L. Shinn. June 26, 2005.

North Burns Cemetery Association

May 30, 1970

Motion was made by Nettie Bryan and seconded by Ninn Armstrong to let the board members make decisions as to what improvements should be done in regard to straightening stone, etc.

Motion was made an approved to not put any more sidewalks or curbs around individual lots.

**Burns Flat, Oklahoma
North Burns Cemetery Association**

May 30, 1972

Motion was approved to list names of lot owners on plat.

**Burns Flat, Oklahoma
North Burns Cemetery Association**

May 27, 1974

Motion was made by W. P. Bryan and seconded by Emma Parrish to put names on the plot is a contribution of \$50 or more is made. Motion was approved by all present.

Motion was made by W. P. Bryan and seconded by Imogene Hinds to draw up a resolution stating that all money contributed to the special endowment would be deposited in a savings plan and that the principal or initial deposit cant at no time be used, but that at such time that the interest should be needed for the upkeep or improvement of the Cemetery it should be used for same. The resolution is to be recorded at the proper place in the Washita County courthouse, Cordell, Oklahoma, and on the Cemetery plot. Motion was approved.

Motion was made by Nettie Bryan and seconded by Addie Clayton to send copies of the minutes of this annual meeting to members of the association. Motion was approved.

Motion was made by Earl Leverton and seconded by William Britton that the Cemetery board be increased to five members instead of only three. Motion was approved.

**Burns Flat, Oklahoma
North Burns Cemetery Association**

May 26, 1975

Discussion was held in regard to raising the price of the cemetery lots.

Several proposals were considered motion was made by J. W. Hinds and seconded by W. P. Brian to raise the price to \$25 per space or \$100 for the four space lots, effective as of this date, May 26, 1975. Motion was approved. There were no objections.

In the past most of the lots have been sold in multiples of either four or eight spaces. The board decided that it would be well to designate an area where as a person could buy one or more spaces if you do not need or want as many as the four space lots. The area will be marked on the cemetery plot.

**Burns Flat, Oklahoma
North Burns Cemetery Association**

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May 30, 1977

Motion was made by Earl Leverton and seconded by J. K. Webb to send letters to owners or representatives of owners of Cemetery lots that have unused spaces that will likely never be used, asking that the spaces be returned to the Cemetery Board giving them authority for redistribution if requested. The funds from the sales of the spaces, if any, shall automatically go to the perpetual care fund. Motion was unanimously approved.

**Burns Flat, Oklahoma
North Burns Cemetery Association**

May 30, 1988

Discussion was held in regard to changing the North and South driveway, which now includes lots 70, 71, and 80 in Block 1 and Lots 6, 32 and 33 in Block 2, to Lots 16, 17, 24, 27, 34 and 35 in Block 3. Motion was made by Jack Hudson, seconded by high illness though Imogene Hinds that the change be made. Motion was approved.

**Burns Flat, Oklahoma
North Burns Cemetery Association**

May 28, 2000

Notify funeral homes to contact Cemetery Board prior to digging of graves or placing of stones. To date this has not been accomplished. Prior to the next annual meeting, funeral homes and monument companies should be advised to contact Steve Kennemer before digging graves or placing stones. There was a discussion regarding liability insurance for the cemetery. Cheryl Adams stated that she had two quotes: Farm Bureau-\$211.00 and Farmers Insurance-\$250.00 each for \$500,000 liability. Cheryl Adams made a motion to accept the quote from Farm Bureau. Wayne Haws second the motion, which was approved by all.

**Burns Flat, Oklahoma
North Burns Cemetery Association**

May 25, 2003

Carl Kennemer made a motion to raise the prices of a space from \$25.00 to \$100.00. The motion was seconded by Terry Shinn and approved.